

Annual Schedule of Planned Procurement Activities –YOUTH AFFAIRS (DP)

VOTE: 09/004/14 D 002- Implementation of the National Youth Policy

No.	Project Number	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
1	002	National Leadership Training Programme	Designed to build the leadership capacity of one hundred (100) youths between 16-35 years within functioning youth led and youth serving organizations within communities across Trinidad and Tobago and to accentuate their role as agents of change and co-creators of sustainable development.	December 2023	September 2024	January to September 2024	Sole Select	5 working days	Service Level Agreement
2	002	Re-engineering of the National Youth Council	The Re-engineering of the National Youth Council will be a collaborative initiative between the Ministry of Youth Development and National Service, The Division of Community Development, Youth Development and Sport, THA and the Trinidad Youth Council and the Tobago Youth Council. This project seeks to re-establish the National Youth Council of Trinidad and Tobago.	December 2023	September 2024	January to September 2024	Multiple Request For Proposals	20 working days	Service Level Agreement

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3	002	Youth Week	Youth Week will consist of a myriad of events centered on and around the celebration of International Youth Day. Youth Week is intended to transform the mindset of our Youth, drive them into positive action, and expose them to information that would cater to their current and emerging needs and celebrate their achievements. Leading up to the day of celebration, August 12 th , International Youth Day, the MYDNS would host a panoply of activities geared towards engaging our youth populace.	June 2024	August 2024	August 2024	Multiple Request For Quotations	5 working days	Purchase Order

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4	002	CRISP-Course in Refrigeration and Air Conditioning Inspiring Youth Social and Economic Participation	To provide 60 young persons between the ages of 18-35 with skills training in Refrigeration and Air Conditioning. The programme will focus particularly on technical/vocational training in both Domestic Refrigeration and Air Conditioning and Automotive Electrical and HVAC Maintenance, thereby equipping youth with the requisite skills and competencies to enter into this field. Trainees will be provided with the knowledge and technical skills required for the safe, effective and efficient operations of refrigeration and air-conditioning systems. The Programme provides both practical and theoretical training components.	December 2023	September 2024	January to September 2024	Multiple Request For Proposals	20 working days	Service Level Agreement

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5	002	DRIVE-Developing our Youth Resource through the Introduction of Technical Vocational Endeavors in Auto Mechanics	To provide training to 60 young persons between the ages of 18 to 35 years. Trainees will be provided with the necessary technical and practical knowledge required to carry out routine maintenance on vehicles and will develop the necessary skills to perform preventative maintenance, diagnose and repair automotive mechanical and electrical malfunctions. The Programme provides both practical and theoretical training components.	December 2023	September 2024	January to September 2024	Multiple Request For Proposals	20 working days	Service Level Agreement

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6	002	YTEPP Programme: YouTec Short Courses Programme	YouTec positions 300 young persons, 16 to 35 years of age, to acquire entry level skills to become successful business owners and/or increase their marketability. The YouTec Short-Courses Programme provides vocational skills training enhanced by life skills training with the aim to provide trainees with employability skills, self-employment and entrepreneurial skills.	December 2023	September 2024	January to September 2024	Sole Select	NA	Service Level Agreement

Appendix A

Annual Schedule of Planned Procurement Activities YOUTH AFFAIRS (DP)

VOTE: 09/004/14 D 005- Youth Social Programmes

No.	Project Number	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
1	005	Social Media Management/Awareness Project Trending	Project Trending will target 200 small business owners and budding entrepreneurs, equipping them with Social Media Management Skills Training that will enable them to effectively market and manage the business on social media platforms. Furthermore, participants will gain valuable knowledge and skills that will be pivotal in maximizing business success and growth, which has been on the decline since the onset of the Covid-19 Pandemic.	December 2023	June 2023	January to June 2024	Multiple Request For Proposals	20 working days	Service Level Agreement

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2	005	Youth Explosion-Youth on the Stage Talent Search	The Youth Festival is a Talent Search designed to discover talented youths between the ages of 10 to 35 in both individual and group categories throughout Trinidad and Tobago. The Youth Festival is geared towards: (i) the creation of a platform for exposure for Youth Talent (ii) to identify talented youth across the country and (iii) to offer a pathway to employment in the performing arts sector. Finalists will be provided with opportunities in the acting, dance, music and art fields and pursue productive careers in the Orange Economy in the future.	December 2023	August 2023	January to August 2024	Multiple Request for Quotations	5 working days	Purchase Order

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3	005	The National Youth Convention	The National Youth Convention will target 500 young people from youth-led and youth serving organizations and key youth stakeholders to facilitate an exchange on youth policy and best practice in programming and institutional arrangements for youth development work in Trinidad and Tobago. In addition, this project will highlight many of the MYDNS youth development programmes and potential initiatives.	March 2024	July 2024	March to July 2024	Multiple Request For Quotations	5 working days	Purchase Order

Annual Schedule of Planned Procurement Activities YOUTH AFFAIRS (DP)

VOTE: 09/004/14 D 009- Youth Development Project Formulation

No.	Project Number	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
1	009	AMPLIFY- A Music Production and Life Skills Training Programme	The AMPLIFY Training Programme will be executed, providing training to 100 young persons 18 to 35 years in (i) Photography/Videography (ii) TV Radio Presentation (iii) Song Writing and Voice Training (iv) Music Production and Digital Audio/DJ (v) Graphic Design. The programme will provide young creatives with the opportunity to be tutored by professionals, enhance innovation and creativity and spark entrepreneurship by providing them with the necessary skills and knowledge, practical experience, mentorship and civic education towards positively establishing their career path.	December 2023	September 2024	January to September 2024	Multiple Request for Proposals	20 working days	Service Level Agreement

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1	009	Skills For A Technological And Diversified Economy	The Ministry of Youth Development and National Service in collaboration with MIC-IT identifies the opportunity to develop a Skills Bank Training Programme dedicated to the growth of an E-Ready workforce and training framework to cater for public and private sector. The Programme involves three (3) areas of Training: (i) Introduction to Mobile Application Development (ii) Web Design and (iii) Coding. The Programme targets 300 young persons between the ages of 16 to 35.	December 2023	September 2024	January to September 2024	Sole Select	NA	Service Level Agreement

Appendix A

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1	009	Relationship 101: How to Navigate Relationships as a Youth	The Relationship 101 Series will target 500 young people and equip them with the knowledge and practical skills to prevent them from becoming victims or perpetrators of Domestic Violence, manage emotions in relationships, address relationship conflict in a healthy manner, identify unhealthy relationship conflict and understand the Domestic Violence Spectrum and seek professional help if they are in abusive relationships. The Programme focuses on three components: (i) school aged students (ii) youth networks and (iii) resource materials and referrals.	December 2023	September 2024	January to September 2024	Multiple Request for Proposals	20 working days	Service Level Agreement

Annual Schedule of Planned Procurement Activities YOUTH AFFAIRS (DP)

VOTE: 09/004/14 D 029- Youth Health and Career Education Caravan

No.	Project Number	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
1	029	Youth Health and Career Education Roving Caravans	Youth Health and Career Education Roving Caravan is a strategic intervention, to be rolled out across the nine (9) administrative districts focusing on the following areas: (i) Enhanced Sensitization and Awareness of career paths (ii) Youth Empowerment Village – Economic participation and Entrepreneurship Village and Career Fair (iii) Health Fair- promotion of a healthy lifestyle and well being	December 2023	September 2024	November 2023 to September 2024	Multiple Request for Quotations	5 working days	Service Level Agreement

Annual Schedule of Planned Procurement Activities YOUTH AFFAIRS (DP)

VOTE: 09/004/14 D 030- Youth Employment Policy

No.	Project Number	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
1	030	Youth Employment Policy	The problem of youth employment is specific, often persistent and therefore needs specific policy responses. Governments need to approach youth employment policies in a holistic manner - taking into account cyclical changes in the economy and the consequent effects on youth. Youth employment needs to be placed in a 'social context' and social perspectives need to be addressed. Successful engagement of young people in the labour market and society is crucial not only for their own personal economic prospects and well-being, but also for overall economic growth and social cohesion of society.	December 2023	September 2024	January to September 2024	Multiple Request for Proposals	20 working days	Service Level Agreement

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VOTE: 09/004/14 D 031-Skills For Work Programme

No.	Project Number	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
1	031	Tower Crane Operations	Tower Crane Operations provides a detailed explanation of the machine and its functions and communicated through classroom (theory) and practical training. The Programme comprises regular evaluation techniques along with the interventions from various in-class and on field activities. The intent of this program is to deliver a competent Tower Crane operator to the industry who has ample knowledge and confidence of operating a Tower Crane and ensures the utmost safety at work of himself/herself and of others in the working environment. The aim is to promote youth economic participation and targets young persons, ages 18 – 35 years old.	December 2023	September 2024	January to September 2024	Multiple Request for Proposals	20 working days	Service Level Agreement

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3	031	Drilling Rig Operations	The training course has been designed to cover all life cycle oil and gas pipeline projects and will give you the international insight of the onshore pipeline industry to enable you to retain your talent in order to ensure sustainable career growth. The training course will help participants understand different aspects of onshore pipeline design, fabrication, construction, integrity, inspection and maintenance.	January 2024	September 2024	March to September 2024	Multiple Request for Proposals	20 working days	Service Level Agreement
4	031	Linesman	The Linesman Programme provides theoretical and hands-on training. Students learn electricity basics, safety rules, electrical line and overhead pole construction, and meter and transformer installations.	January 2024	September 2024	March to September 2024	Multiple Request for Proposals	20 working days	Service Level Agreement

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5	031	Horticulture/Landscaping	Seed Your Future: A Horticulture Training Initiative will be piloted, offering specialized training in various aspects involved in the Horticulture Industry. The Horticulture Industry employs person in the following fields inclusive of but not limited to; landscaping and maintenance, nursery production, interiorscaping, cut flower/foilage production and plant rentals This programme proposes to target one hundred (100) participants between the ages of 18-35 years old in the various fields	January 2024	September 2024	March to September 2024	Multiple Request for Proposals	20 working days	Service Level Agreement

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6	031	PLAR- Prior Learning Assessment Recognition	<p>Prior Learning Assessment Recognition (PLAR) allow individuals to identify, document, be assessed and gain recognition for their prior learning. The learning may be formal, informal, non-formal or experiential. The PLAR process makes it possible for educational institutions, workplaces, professional bodies and other organizations to assess the knowledge and skills for the purpose of awarding credit, granting professional status or advancing your career.</p> <p>In keeping with its mandate, the Ministry of Youth Development and National Service intends to assess and certify approximately one hundred youths between the ages of 18 to 35 years, in various occupations of technical vocational skills areas.</p>	January 2024	September 2024	March to September 2024	Multiple Request for Proposals	20 working days	Service Level Agreement

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7	031	Health Care Training	Health Care Training Programme is designed to ensure that participants are equipped with the knowledge and skills necessary to meet the high expectations associated with employment in the health care service in undertaking their role. The Programme will comprise two areas of training: specific to (i) Wards Maid and (ii) Orderlies.	January 2024	September 2024	March to September 2024	Multiple Request for Proposals	20 working days	Service Level Agreement
8	031	Machine Shop	This programme proposes to target fifty (50) participants between the ages of 18-35 years old, in various fields and provide technical and vocational training that will educate, retool and upskill this target group, thus providing opportunities for employment and career enhancement. It is envisaged that this training will directly speak to the human resource demand, as a country, for more skilled persons in the local Energy Sector.	January 2024	September 2024	January to September 2024	Sole Select	20 working days	Service Level Agreement

